

AGENDA

OACETT Board of Directors Meeting (Online)

Friday February 28, 2025

1:00pm – 5:00pm

MS Teams link: [Click here to join the meeting](#)

A quick reminder about voting:

All Board members present at the meeting have the right to vote on every motion, with the exception of the student member. Staff, observers and guests also do not have the right to vote. It is expected that every Board member will vote on each motion and will make a decision either for or against. The President/Chair only votes in the event that a tie needs to be broken. A vote to abstain should only be used if a Board member has a conflict (which should be declared to the Chair prior to discussion) or, in the case of approving minutes, a Board member might abstain if they were not in attendance at the meeting for which the minutes are being approved. If you do not feel that you have enough information to make a decision, you need to request further information until you do feel sufficiently informed. If the requested information is not available, you should move to table the motion until the requested information can be provided.

Please refer to the [Board Manual](#) or [SharePoint repository](#) for more information.

*** Please note that the virtual meeting room will be open 15 minutes prior to the start of the Board meeting, for those interested in socializing a bit before the meeting begins. ***

1:00 pm - PRESIDENT'S OPENING REMARKS AND CALL TO ORDER

Please note that the Board meeting is being recorded for the purpose of accuracy of minutes.

1. **DISCLOSURE OF CONFLICTS OF INTEREST** (5 minutes) Micheal

2. **BOARD AGENDA** (5 minutes) Micheal

Motion to **APPROVE** required

3. **CONSENT AGENDA** (5 minutes) Micheal

3.1 Adoption of Minutes

3.1a Board Meeting Minutes- November 22-23, 2024

3.1b Update against Action Items- November 22-23, 2024 Meeting

3.1c List of Board Motions

3.2 CEO Report – Final 2024 Strategic Plan and Action Plan tracking framework

3.3 Diversity, Equity and Inclusion Committee (DEIC) Report

3.4 Finance and Audit Committee (FAC) Report

3.5 Governance, Policy and Strategy Committee (GSPC) Report

3.6 Member, Engagement and Services (MESCS) Report

3.7 Registration and Professional Practice Committee (RPPC) Report

3.8 Registrar's Report

- 3.9 Young Professionals Committee (YPC) update
- 3.10 Student Representative Report
- 3.11 Heads of Technology (HOT) Report
- 3.12 2024 TAC Annual Report
- 3.13 Human Resources Committee (HRC) Report
- 3.14 AI Guidance Document

Motion to **APPROVE** required

4. FINANCE (30 minutes)

- 4.1 Fiscal 2024 Year-end Unaudited Financial Statements (Preliminary) and Treasurer's Report Brian
- 4.2 Membership Dues and Fees Policy Brian

Motion to **APPROVE** required

5. REGISTRATION AND PROFESSIONAL PRACTICE (RPP) (20 minutes)

- 5.1 Update re. proposed changes to the Good Character declaration Stephanie
- 5.2 Fellow OACETT (**CONFIDENTIAL**) Stephanie

Motion(s) to **APPROVE** required

6. PROTECTION OF TITLE (20 minutes)

- 6.1 Protection of title update Cheryl

BREAK (15 minutes)

7. MEGA ISSUE (30 minutes)

- 7.1 Mega Issue: Emerging Technologies - proposed Action Plan Micheal/All

Motion to **APPROVE** required

8. GOVERNANCE (30 minutes)

- 8.1 Committee Vice-Chairs Norman
- 8.2 Committee Member Changes: MESC & RPPC Roy/Stephanie/
Rosanna

Motion(s) to **APPROVE** required

9. NOMINATING COMMITTEE (15 minutes)

- 9.1 Discuss the upcoming Public Representative vacancy Rosanna

Motion to **APPROVE** *may* be required

10. DISCUSSION (60 minutes)

- 10.1 Exploration of Organizational Culture – Part 2
- 10.2 Next steps re. Name Change

Micheal
Micheal

Motion to **APPROVE** required

11. MEETINGS

- Thursday April 24, 2025: 5:00 p.m. – 7:00 p.m. -- Online – MS Teams
- Saturday June 7, 2025: 10:00 a.m. – 12:30 p.m. -- Online – Virtual AGM
- Friday June 13- Sunday June 15, 2025- Meeting and Conference – In-Person –
Caesars Windsor: 377 Riverside Drive East, Windsor, ON, CA N9A 7H7

12. NEW BUSINESS (5 minutes)

(Just a reminder that any new business should be proposed to the Chair prior to the meeting)

13. ADJOURNMENT

FOR REFERENCE:

[OACETT- Rules of Order Summary Sheet.pdf](#)

[Teams Etiquette for OACETT Board Meetings.pdf](#)

[Terms of Reference & Policies](#)